

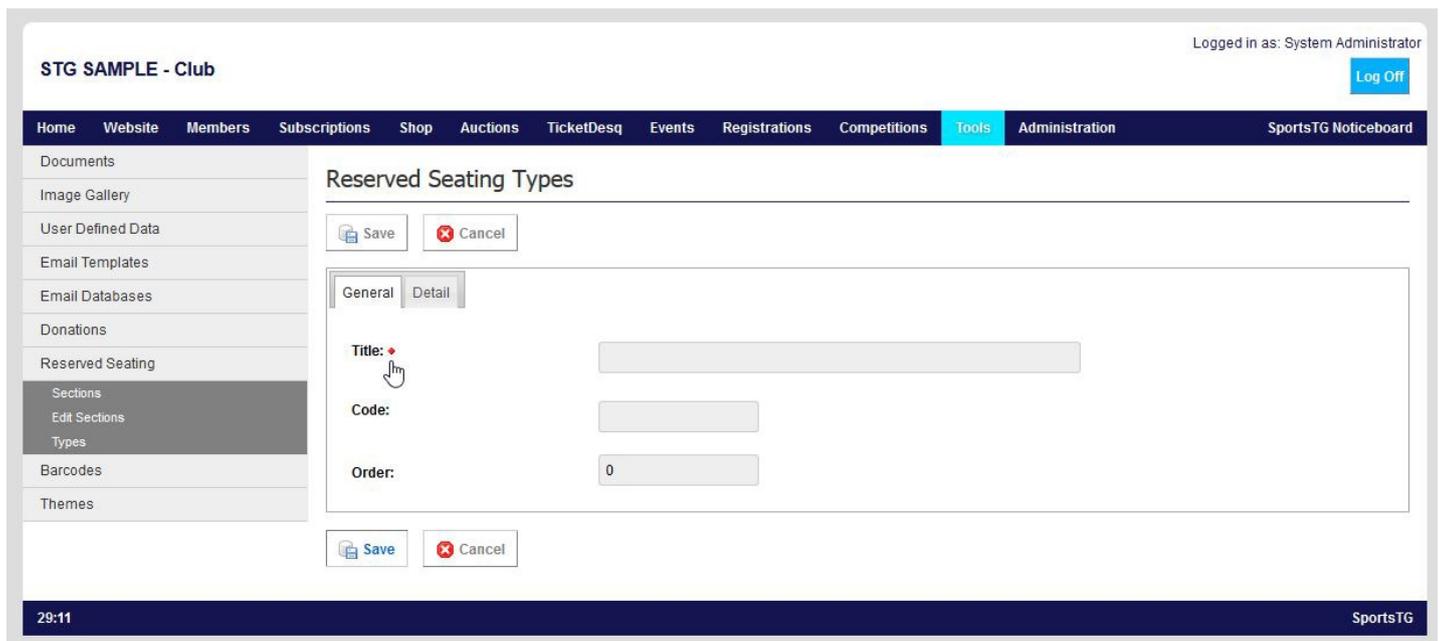
Reserved Seat Types

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Quick Steps: Tools > Reserved Seating > Types

When setting up Reserved Seating for your organisation, there may be multiple bays allocated to a membership category type or your organisation may have seating in different stadiums. In these cases, it may be beneficial to set up different Types to categorise the relevant seating bays.

1. Login to the console, and go to **Tools**, then **Reserved Seating** along the left hand menu
2. Select **Types** from the expanded menu
3. Select **Add**, and complete the relevant details. In this case the only required field is the **Title** field.



The screenshot displays the 'Reserved Seating Types' form within the 'STG SAMPLE - Club' system. The interface includes a top navigation bar with 'Tools' highlighted, a left-hand menu with 'Reserved Seating' > 'Types' selected, and a main content area with the form title 'Reserved Seating Types'. The form has 'Save' and 'Cancel' buttons at the top and bottom. It features two tabs: 'General' (active) and 'Detail'. The 'General' tab contains three input fields: 'Title' (with a red asterisk indicating it is required), 'Code', and 'Order' (pre-filled with '0'). A mouse cursor is positioned over the 'Title' field. The bottom of the page shows a timestamp of '29:11' and the 'SportsTG' logo.

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